Seneca Ridge Homeowners Association
Board of Directors Meeting Minutes

Date: March 9, 2011
Time: 7:00 pm
Location: Cascades Library
Attendance: 7

Board Members
KC Holland  Steve Honard  Marit Chasse
Paul Southwick  Peggy Franklin
Beth Baker  Stephen Mann

KC Holland, President, called the meeting to order at 7:05 pm.

Approval of Minutes: The board voted to approve the minutes for the February 9, 2011 board meeting.

Officer Reports:
- President: No report
- Vice President: No report
- Secretary: No report
- Treasurer:
  - We received $4573.65 in assessments this past month, but 26 assessments are still outstanding, far more than at this time last year.
  - Elaine will send out second notices in April, adding interest and a handling fee.
  - She paid the insurance bill, which was about $10 more than last year, and reimbursed Lea for printing expenses.
  - There were no requests for closing packets.
  - She will delay moving money from the checking account to savings until we have received the delinquent assessments.

Committee Reports:
- Architectural Review Committee:
  - Stephen approved an application from 835 Potomac Ridge Ct. for a walkway.

- Common Grounds
  - Graffiti on a pathway reported last month is no longer there.
  - The county is working on removing trees in the middle of a drainage ditch by the central portion of Seneca Ridge Drive.
  - Paul will choose a date for the annual neighborhood cleanup that will precede vegetation growth.
• Social Activities:
  o Marit said that she will plan a community yard sale to coincide with Dominion High School’s yard sale, but at this point she doesn’t know when theirs is.

Unfinished Business:
  o KC will try to have a conversation with the owner at L#81 concerning a fallen tree within the next couple of days.
  o KC has not received further response from Susan Buckley regarding her proposal for a meeting. Beth has reserved a larger room in April should such a meeting take place.
  o The board voted to approve the ARC Standard Time Allowances proposed at the February meeting.
  o Marit will notify the board by email when she has reviewed the current insurance policy.
  o Paul will have an estimate done of the cost of a future pathways renovation.

New Business:
  o Steve Honard presented a draft of a Record Retention Policy, which the board will review before the next meeting.

The meeting was adjourned at 7:33 pm.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: April 13, 2011, Cascades Library