Seneca Ridge HomeOwners Association
Board of Directors Meeting Minutes

Date: September 4th, 2002
Time: 7:00 P.M.
Location: Eastern Loudoun Public Library

Board Members in Attendance:

Joe Cyrulik	Cindy Cardimon	K.C. Holland	Bob Sherfy
Ron Keeler	Mark Laing		

Guests: No guests in attendance.

Old Business

Minutes from the August meeting were reviewed and approved.

Issues Reviewed:

- **Neighborhood Watch:** No one had heard from Gregg Carter regarding updates on the Neighborhood Watch from Dave Pavlik, however several board members reported interest in folks volunteering to get the required signatures for re-establishing the program in our neighborhood. Joe Cyrulik stated that should we need leadership following his leaving the board in November, he'd gladly lead the signature efforts.

- **Board Positions:** Joe Cyrulik has not heard back from either Bob Crosby regarding his leaving the board or from Steve Lizik regarding his interest in serving again. Therefore, currently we are unsure as the status of the chair of the ARC. Bob Sherfy is currently managing the ARC requests that come through, and he will bring any questionable applications to the board for review if needed until the ARC leadership is resolved.

New Business

Officer and Committee Reports:

- **Common Grounds:** Ron Keeler reported the following items:

  1. He is sorting out the snow removal contract for the winter months. We will be using the same company as we did last season.
  2. Although the concrete pipes were not yet removed from the creek, Ron expects that Locust will be doing that before the next board meeting.
  3. It was moved and approved that the board purchase and replace the missing dog reminder signs along the path, purchasing one extra sign as back up should one be stolen again in the future.

4. Paving and repairing the paths will be done either this fall or spring. Ron will be contacting paving companies to get some estimates to present at a future board meeting.

- **ARC Submissions:** No new issues from ARC were discussed outside the leadership issues notated in old business.

- **Treasurers Report:** We have 23 2nd notices going out for non-payment of annuals dues. Mark Laing has done a great job with coordinating this effort. Thanks, Mark!

  The SRHOA has several CD's maturing this month. Mark will bring the details of these accounts to the October meeting so that the board can decide what to do with this money. It was mentioned that we'd have paving expenditures either this fall or spring to cover, so these details will be discussed at the next board meeting.

- **Newsletter:** The newsletter will be assembled, published and distributed within the next 2 weeks. Items that were suggested to add in to the publication were:

  1. Survey to discover how many residents who DON'T have gas service might possible interested in receiving gas.
  2. List of ways to prevent mosquito breeding (West Nile virus info).
  3. Website for the Loudoun County rezoning information/details.
  4. Reminders of the upcoming Annual Meeting, November 13th, and the need for 2 more board positions to be filled as well as volunteers for social coordination and neighborhood watch coordination.

- **Social Activities:** Oktoberfest/Halloween Parade (scheduled for Saturday, October 26th at 2:00 P.M. w/ rain date set for Sunday, October 27th) details will be sorted out in early October since we may have a volunteer step forward to coordinate social activities following the publication of the September newsletter.

Annual Elections: Ballots/proxy forms for the November election will need to go out in mid-October. This will need to include the proposed by-laws change of moving the due date for HOA annual fees from July to January. It was moved and approved that the board pay individuals to stuff these envelopes to get them ready for mailing by mid-October.

Farmer's Market: Joe Cyrulik shared that the Farmer's Market will be held regularly on Saturdays at the Dulles Town Center Mall just outside of the main entrance.

Bus Service: Bob Sherfy shared brochures for the Loudoun Express bus service.

Guest Issues: No issues brought forth.

Respectfully submitted,
Cynthia Cardimon, Acting Secretary
Meeting adjourned at 8:00 P.M.

Next Meeting: October 9th, 2002

Calendar of Upcoming Events

October 26th - SR Annual Oktoberfest & Halloween Picnic
October 27th – Rain Date, SR Annual Oktoberfest & Halloween Picnic
November 13th – Annual Meeting